



KING HARBOR YOUTH FOUNDATION SCHOLARSHIP INFORMATION

OVERVIEW

King Harbor Youth Foundation (KHYF) is a non-profit 501(c)3 organization located in Redondo Beach, California. Established in 1982, KHYF provides children the opportunity to sail and experience all the ocean has to offer. Our Scholarship Program is focused on enabling those with financial barriers a way to join our sailing education programs. We offer partial and full scholarships each spring, summer and fall so applicants can participate in Opti, FJ, Adventure sailing or our race teams. Scholarship winners are provided KHYF equipment and safety gear free of charge. Our scholarship funds are based on donor generosity so the amounts awarded vary each season. Financial need is critical in scholarship evaluation since there are limited scholarship funds. We aim to create opportunities for those facing financial hardships for any and all reasons.

APPLICATION PROCESS

1. **Application Form**: Complete and submit the official KHYF Scholarship Application Form available on KHYF.org or request by phone to have it mailed. The form includes sections for contact information, household information and income, reason for request and program choice. Applicants are also encouraged to include information about their extracurricular activities to provide a more detailed picture of their interests, skill sets, community service and leadership ability.
2. **Handwritten Letter**: Each child must submit a handwritten letter explaining why they wish to attend the KHYF Sailing Program. This letter should demonstrate their enthusiasm, goals, and aspirations related to sailing. If a child is unable to write the note, a parent/guardian may assist in transcribing the child's message.
3. **Letter of Recommendation**: A minimum of one letter of recommendation but no more than 3 letters may be directly submitted to the KHYF Scholarship Committee with the contact information of the sender and relationship to the child. The letter must come from a non-family community member (e.g. teacher, counselor, coach, school administrator, clergy member, etc.) who can speak to the child's character, why they would benefit from the program and how they would contribute to the group and program's success.
4. **KHYF Terms**: The applicant's parent or guardian must agree to KHYF Terms, which include signing Consent Forms and ensuring the applicant passes a Swim Test for safety reasons. Details about the swim test requirements and scheduling will be provided upon application submission.

AWARD LEVELS

Applicants may receive scholarships covering partial to full costs of the program fees. The level of the award will be determined based on financial need, application information, the number of applicants and the total available scholarship funds. A family may apply for more than one season and for more than one child in the family. Scholarships are not guaranteed to be awarded in every season. If more than one family member applies, the maximum scholarship for each participant will be 50% of the program cost.

SCHOLARSHIP CRITERIA

There are many factors to consider when assessing scholarship applications from so many deserving applicants. The following criteria helps in selecting the most deserving applicants who best align with the objectives of our program:

1. Financial Need: Based on annual household income, number of children in family, single parent, etc.
2. Child's Letter: Reasons for wanting to sail, what they would like to gain from program, what can they contribute to the group and program.
3. Effort put into application: Thorough and thoughtful answers, accuracy, timely submission and application completion.
4. Commitment to Program Participation: Desire and ability to actively participate in the KHYF, short and long-term, youth sailing programs for which the scholarship is awarded.
5. Verification of Information: Applicants may need to provide supporting documentation to demonstrate financial need or other eligibility criteria.

SCHOLARSHIP CYCLES, DEADLINES & DISBURSEMENTS:

- KHYF operates sailing programs year-round, with three specific seasons coinciding with school schedules: Fall, Spring and Summer.
- Applications are available on KHYF.org or can be mailed to an applicant upon request.
- All applications/letters must be received by the KHYF Scholarship Committee no later than 30 days before the start of each session. Specific deadlines will be posted on the KHYF.org website each season with the scholarship guidelines.
- The Scholarship committee will notify scholarship winners no less than 15 days prior to the start of the session. All dates will be posted on the KHYF.org website.
- Recipients have 7 days from the date of notification to accept or decline the award.
- Scholarship funds will be disbursed directly to KHYF to cover program fees or related expenses. Proof of enrollment or expenditure may be required in advance for scholarship winners.

APPLICATION SUBMISSION:

Please mail the Scholarship Application, Child's Letter and Letter of Recommendation(s) to the following address:

King Harbor Youth Foundation
Attn: Scholarship Committee
280 Yacht Club Way
Redondo Beach, CA 90277

Or via email to:

director@khyf.org

TERMS & CONDITIONS:

1. Notification of Changes: Any changes affecting eligibility must be promptly communicated to KHYF.
2. Behavioral Expectations: Recipients must uphold behavioral standards consistent with KHYF values, demonstrating respect, sportsmanship, and responsibility.
3. Audit and Compliance: KHYF reserves the right to audit or review scholarship usage and compliance with these terms.
4. Termination of Scholarship: KHYF may terminate or suspend the scholarship if recipients fail to comply with these terms, engage in misconduct or under other warranted circumstances.
5. Privacy and Confidentiality: Scholarship evaluation is strictly conducted by the KHYF Scholarship Committee. All information provided in the application will be kept confidential and used solely for scholarship evaluation and administration, in accordance with privacy laws. By submitting the scholarship application, applicants and guardians acknowledge and accept these terms and conditions.
6. These guidelines ensure fairness and transparency in the awarding and administration of scholarships by the King Harbor Youth Foundation, supporting youth in their pursuit of sailing and personal development.

CONTACT INFORMATION:

For questions or more information about KHYF and our sailing programs, please contact:

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|-------------------|--|
| Program Director: | Roger O'Connor |
| E-mail: | director@khyf.org |
| Phone: | 424-287-7245 |



KHYF SCHOLARSHIP APPLICATION

I. APPLICANT INFORMATION

Sailor's Name: _____ Age: _____

Parent/Guardian's Names: _____

Address: _____

Phone: _____ E-Mail address: _____

Class Requested: _____

Class Dates: _____

Have you previously received a scholarship from KHYF? If yes, please provide date and purpose:

Annual Adjusted Gross Income from most recent Federal Tax Return (only the KHYF Scholarship Committee will have this information):

Annual Amount: _____ Year: _____

Number in Household: _____

Describe your reasons for requesting a scholarship (to be filled out by parent/guardian):

II. LETTER FROM CHILD

Please submit a letter hand-written by your child explaining why he or she would like to attend the KHYF Sailing Program. The letter must be included with this application form.

III. LETTER OF RECOMMENDATION

Please submit at least one letter of recommendation (and no more than three) from a non-family member of the community that knows your child. This letter should address your child's character, explain why the KHYF Sailing Program would be beneficial and how your child would contribute to the program's success. Examples of non-family community members that may write the letter include a teacher, counselor, school administrator, coach, clergy member, family doctor, etc. This letter should be addressed and directly sent from the writer to the KHYF Scholarship Committee at the address shown at the bottom of this application.

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I hereby certify that all of the information provided is true and correct. I understand that false information is grounds for denial or termination of the scholarship. If requested for audit purposes, I will provide appropriate back-up documents to demonstrate the need for this scholarship.

Parent/Guardian Signature: _____ Date: _____

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