



KING HARBOR YOUTH FOUNDATION

280 Yacht Club Way, Redondo Beach, California 90277

Keelboat Usage Policy

Policy:

The following policies shall govern the usage of the King Harbor Youth Foundation's keelboats. Currently the KHYF has three Martin 242 sailboats.

Purpose of the Keelboats:

The primary purpose of the KHYF keelboats is to enhance the programs of the Foundation. As a result, their priority usage is as follows:

1. New Channels Program
2. Summer Sailing Program
3. Sailing Team Training
 - a. Sailing Team sailors with events in the next thirty days
 - b. Thursday night sailing
 - c. Weekend regatta's
4. Adult Sailing Program
5. Fundraising Events
6. Usage by 'Qualified Individuals' (currently, only the 'blue' boat is eligible for this program). The purpose of offering the usage of the keelboat(s) to Qualified Individuals is to help offset the maintenance cost of the KHYF keelboats.

Keelboat Director :

1. The Keelboat Director of the King Harbor Youth Foundation (KHYF) will be responsible for:
 - a. Coordinating the usage of the vessels according to KHYF policies and procedures.
 - b. Overseeing the maintenance and upkeep of the vessels.

Usage Rules:

1. All individuals on board a KHYF vessel at any time shall:
 - a. Wear a properly sized U.S. Coast Guard approved personal flotation device at all times. Six PFD's are on board each boat, however, it is expected that each individual will bring an appropriate life preserver for his or her use.
 - b. Complete or have on file an executed KHYF Waiver and Release of Liability prior to going aboard. Forms are available at the sign-up area and on the KHYF website www.khyf.org. The form shall be completed and left in the liability drop-box in the sign-up area prior to going aboard a KHYF keelboat.
2. Program specific rules:
 - a. New Channels participants are permitted aboard a keelboat when a US Sailing Certified Instructor on the 'KHYF M-242 Captain List' is present at the event and is either
 - i. on board, or
 - ii. has assigned a qualified assistant/volunteer on the 'KHYF M-242 Captain List' to be captain of the boat.
 - b. Adult Sailing, Summer Sailing and Fundraising event participants are permitted aboard during their class or event:
 - i. when their Instructor is aboard, or
 - ii. when the instructor is present at the time of their training and has determined the participants are capable of safely operating the boat with the instructor in a supervisory/training position.
 - c. Sailing Team members are permitted to use the boats at the discretion of the Sailing Team Coach.
 - d. Usage is permitted by 'Qualified Individuals' as defined below.

“Qualified Individual”-(QI)

1. To be considered eligible for the usage program, an individual, age 18 or older, shall demonstrate a sufficient competency of sailing and navigation ability to be designated as a ‘Qualified Individual’ (QI) by the Keelboat Director or his/her staff.
2. Competency is defined as:
 - a. possessing the ability to operate the vessel in a manner such that no person or property is threatened, injured or damaged by his or her actions;
 - b. possessing the ability to safely rig, dock and maneuver the vessel within the confines of the pre-determined area of usage; and,
 - c. demonstrating knowledge of the use of all safety gear and procedures.
3. The Qualified Individual shall:
 - a. demonstrate the above listed skills to a certified representative of the KHYF via a “Qualification Check-Out” before he or she will be allowed to operate the vessel without supervision. The Qualification Check-out shall be completed at a previously decided date prior to any usage of the keelboats;
 - b. successfully complete a Boating Safety Course approved by the California Department of Boating and Waterways and present his or her certificate to the Keelboat Director. The list of approved courses can be found at: <http://www.dbw.ca.gov/BSCourses.asp> Although California has no mandatory boating education requirements, the California Department of Boating and Waterways recommends taking a boating safety class offered by the U.S. Coast Guard Auxiliary, US Power Squadrons or American Red Cross. These courses usually have a registration fee. A free internet course is offered by BoatU.S. and can be found at: <http://www.boatus.com/> Follow the “Boating Safety” drop-down menu to ‘Boater’s Safety Course’ and then “General Boating Course,” and then ‘Go to Course Now.’ Click on California and then ‘Go to Course Now.’
 - c. Execute the Qualified Individual Waiver and Release of Liability Form.
4. Once the Keelboat Director or a member or his or her staff has approved the Qualified Individual for use of the vessel, this approval shall remain in effect for two years, after which an individual shall again demonstrate compliance with the requirements listed in section 3, immediately above.

Qualified Individual Responsibilities:

1. QI’s shall be knowledgeable of and shall comply with of all KHYF policies regarding keelboat usage.
2. As agreed to in the accompanying Waiver and Release of Liability, the QI shall indemnify, defend and hold harmless KHYF and KHYC, and each of its affiliated organizations and their officers, directors, employees, members and volunteers from any and all causes of action, claims or demands which may arise or be related to QI’s use of a vessel. Further, the QI agrees to be held liable for and indemnify and defend KHYF and KHYC for any and all damage to the vessel or any other property, due to any cause, which may occur during or in relation to QI’s use of the vessel.
3. The QI shall be responsible for making sure that the vessel is returned in the same condition, or better than, he or she found it. If there is any damage to the vessel, or any equipment is not functioning properly, the QI shall fill out a “Maintenance Request Form.”
4. Each QI recognizes that he or she will be accessing the grounds of the King Harbor Yacht Club during use of the KHYF keelboats and he or she will be subject to all applicable rules and Bylaws as specified by the King Harbor Yacht Club. (Note: KHYC rules state that only members, guests accompanied by members, or authorized individuals can access the KHYC grounds.)

Sign-Up Procedure:

1. All requests for use of any KHYF Keelboat must be coordinated with the Keelboat Director.
2. A minimum of four-days notice is required. Seven days is recommended. This is to ensure the Keelboat Director or and his or her staff will have time to confirm the request and prepare the vessel.
3. Once a sign-up is confirmed, there will be no refunds unless the weather prohibits usage or the vessel is not operable during the assigned timeframe.
4. On the day and time of usage, the QI shall complete and sign the ‘Check-Out’ form prior to leaving the dock and the ‘Check-In’ from upon return.

Equipment:

1. The following equipment is shall be provided for each use of the keelboats:
 - a. One full set of working sails, including: main, jib, and spinnaker.
 - b. All necessary lines and rigging for use of these sails.
 - c. All necessary safety gear as required by the US Coast Guard for vessels under 27 feet.

Limitations of Use:

1. A maximum of six individuals or 1,000 pounds (whichever is less) are allowed on board.
2. Range of operation is limited to the area of a five mile radius from "G" mark at the entrance of King Harbor Marina. An exception may be granted by the Keelboat Director on a special case basis for Qualified Individuals wishing to participate in an event on the waters outside of Marina del Rey. In this case, the vessel shall never leave more than five miles from shore.
3. Use is not permitted when wind strength is above 20 knots, unless approved by the Keelboat Director. Should the weather become severe while out on the water, it is the responsibility of the Qualified Individual to immediately bring the boat in. Usage is not permitted with air or water temperature below 40F.

Usage Fees:

1. The "Qualified Check-Out" with a representative of the KHYF is:
 - a. One person: \$50.
 - b. Two or more persons: \$30/person (max of three per check-out)
2. Qualified Individuals will be charged as follows for usage of KHYF keelboats with 'standard' sails:
 - a. Four Hours: \$60
 - b. Full Day: \$120
 - c. Two Consecutive Days: \$200
3. Qualified Individual's who do not leave the boat in a state of cleanliness will be charged a \$40 clean-up fee.

Release of Liability, Assumption of Risk:

1. All individuals on-board the KHYF keelboats are required to sign, or have on file a signed Qualified Individual Waiver and Release of Liability, or a Waiver and Release of Liability, which among other things, releases the King Harbor Youth Foundation and King Harbor Yacht Club from liability for any incidences occurring on the vessel.
2. The King Harbor Youth Foundation reminds all participating individuals of risks inherent to the sport of sailing. Any person using the KHYF sailing equipment recognizes these risks and agrees to release the KHYF and KHYC from any liability associated with these risks in accordance with the appropriate Waiver and Release of Liability, which shall be signed prior to boarding any KHYF vessel.
3. The KHYF, KHYC, their staff, or any designate thereof reserves the right to refuse access to these vessels to any individual at any time.

Definitions:

Keelboat Director:

An individual assigned by the King Harbor Youth Foundation to be in charge of the keelboat program.

Qualified Individual:

An individual who meets the requirements to be considered eligible for the KHYF Keelboat Rental Program.

KHYF M-242 Captains List:

This is a list of individuals deemed capable of being the 'captain' of a KHYF keelboat. The qualifications are as follows:

1. The individual has current CPR/First Aid Certification
2. The individual possesses and has demonstrated the ability to meet the requirements of a Qualified Individual as described above.